



Online Bursary System

Office of the Premier, Free State.

A large, thin yellow circular graphic that is open at the top, with a smaller yellow circle attached to the bottom right of the main circle.

PROJECT USER MANUAL

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Introduction

The Bursary Application System is an online platform that enables unemployed youth residing in the Free State province to apply for bursary funding for approved fields of study at accredited institutions of higher learning. The system facilitates the submission, review, verification, evaluation, recommendation, and approval of bursary applications through a structured workflow involving applicants, bursary officials, supervisors, and the Provincial Bursary Technical Committee.

The system also generates automated notifications and email alerts to relevant internal stakeholders throughout the application and evaluation process.

Bursary Application Systems Procedures

Applicant Functions

An applicant will be required to register on the bursary application system, create a user profile, and complete the online application form.

The applicant must upload all required supporting documents, including but not limited to:

- South African Identity Document;
- Proof of residence;
- Grade 12 certificate or latest academic results;
- Proof of acceptance or provisional admission from an accredited institution;
- Parent/guardian proof of income or affidavit where applicable;
- Any other supporting documents required by the bursary programme.

The applicant must ensure that all information submitted is accurate and complete before final submission. Upon submission, the applicant will receive an acknowledgement notification.

Bursary Official Functions

The Bursary Official will log into the system to review all submitted applications and verify compliance with the minimum bursary requirements.

The Bursary Official will:

- Verify applicant information and supporting documents;
- Check the completeness and authenticity of submitted documentation;
- Confirm eligibility in accordance with bursary policy and selection criteria;
- Recommend compliant applications for further evaluation.

Applications that do not meet the prescribed requirements may be declined with reasons recorded on the system.



Supervisor Functions

The Supervisor will log into the system to review applications recommended by the Bursary Official.

The Supervisor will:

- Assess applications against approved bursary priorities and strategic skills needs of the province;
- Verify that evaluation procedures have been correctly applied;
- Review recommendations and supporting motivations provided by the Bursary Official;
- Endorse or return applications for further review where necessary.

The Supervisor will provide comments and recommendations on the system before forwarding applications to the Provincial Bursary Technical Committee for final evaluation.

Provincial Bursary Technical Committee Functions

The Provincial Bursary Technical Committee will log into the system to evaluate all recommended applications and make final bursary allocation recommendations.

The Committee will:

- Assess applications against approved selection criteria;
- Consider provincial scarce and critical skills priorities;
- Evaluate academic potential, financial need, and programme relevance;
- Prioritize applications in line with available bursary funding;
- Approve, defer, or decline applications with supporting reasons.

Following deliberations, the Committee may upload meeting minutes and recommendations onto the system. Final recommendations will be submitted to the delegated authority for approval and communication to successful and unsuccessful applicants.

Communication and Notifications

The system will generate automated notifications and email correspondence at key stages of the application process, including:

- Application submission confirmation;
- Approval or rejection notifications;
- Acceptance and bursary contract communication for successful applicants.

All actions performed within the system will be recorded for audit and reporting purposes.

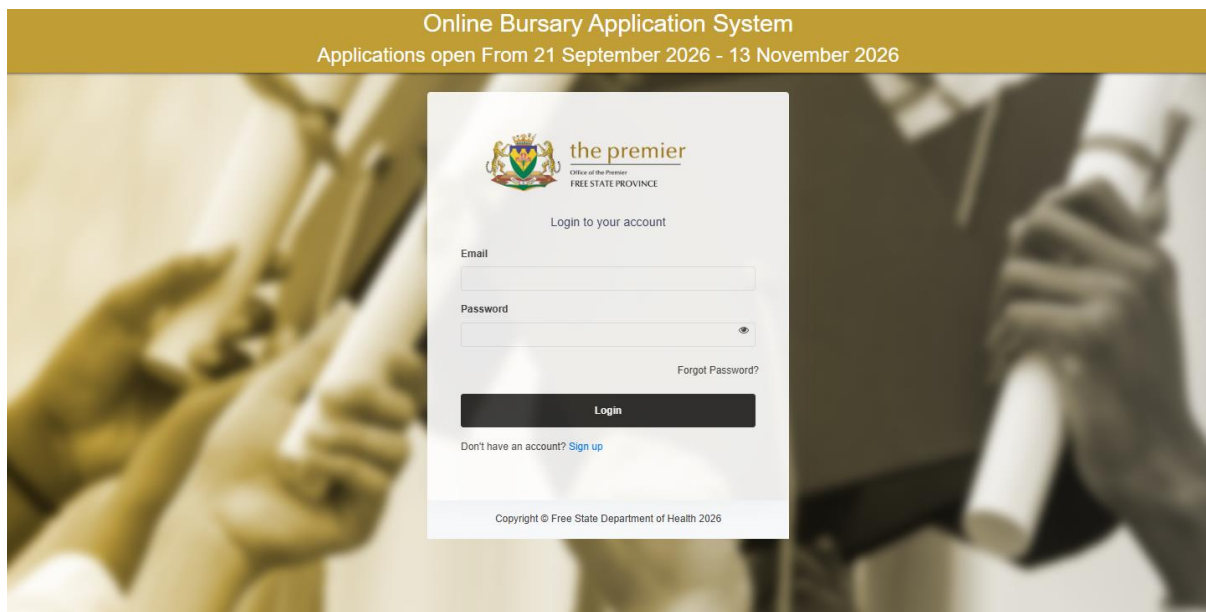
Section A: Authentication

1. Open any internet browser (i.e., Google Chrome, etc.) and type in the following URL <https://ihealth.fshealth.gov.za/bursaries> on the browser's address bar and the log-in page will be displayed.



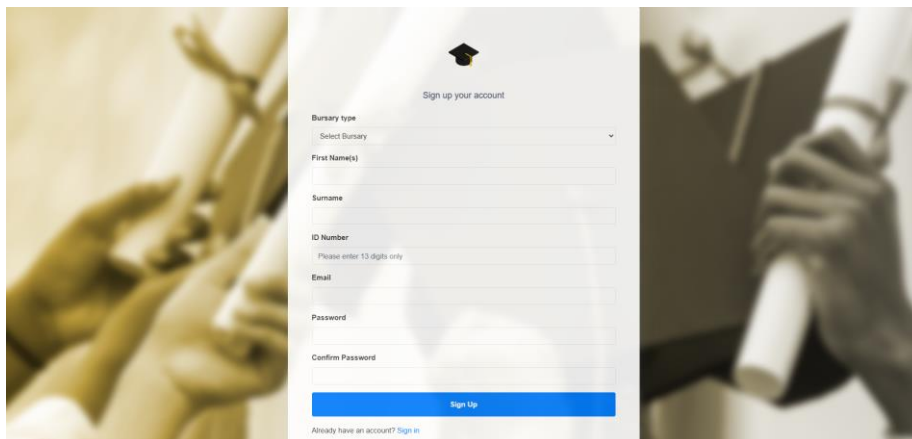
Login

If you already have an account, enter your email and password and click login. Click on the signup button below create an account.

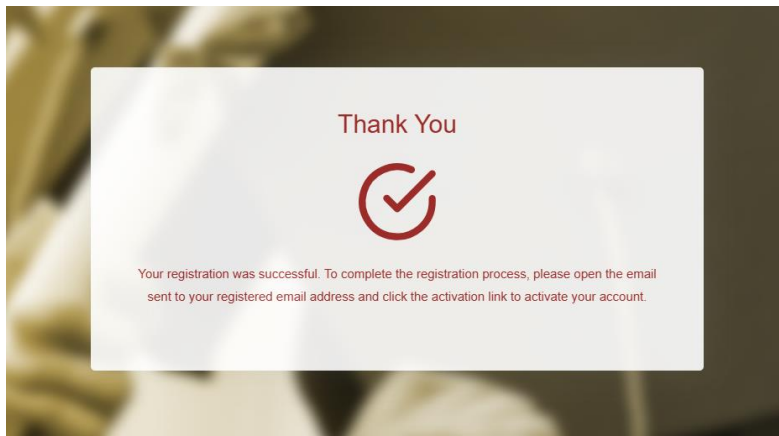


Sign up

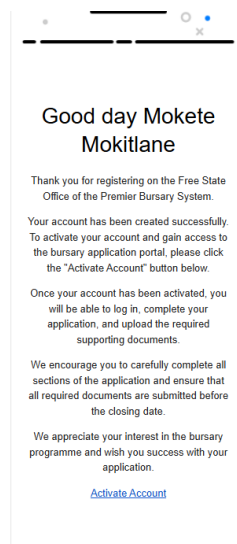
2. To sign up, please select the bursary type, enter your full name(s), ID number, email address, new password and confirm password.



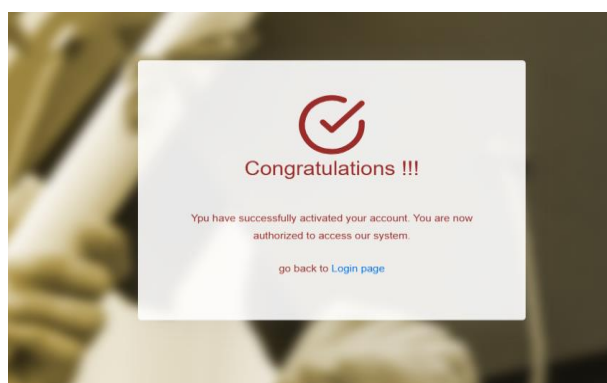
Once you click the “Sign Up” Button, you will be presented with the screen below.



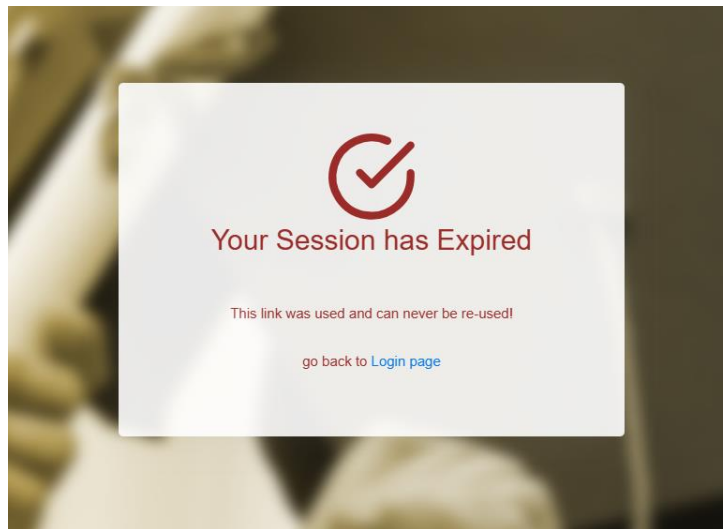
3. To complete the registration process, open your emails and locate the email from **FS Bursary Admin**, subjected **New Account**. At the bottom of the text, click the “Activate Account” to activate the account.



- a. Once you click the link you will be presented with the following screen.

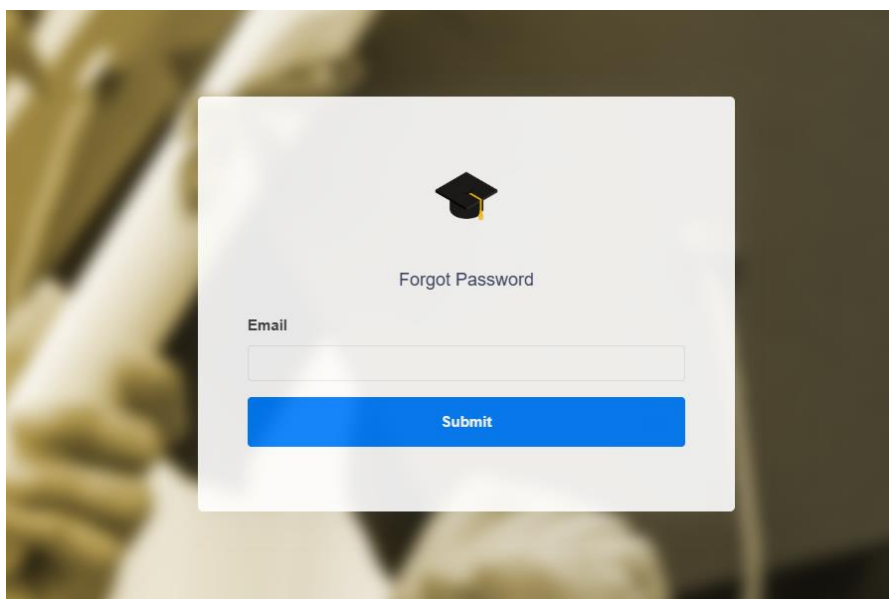


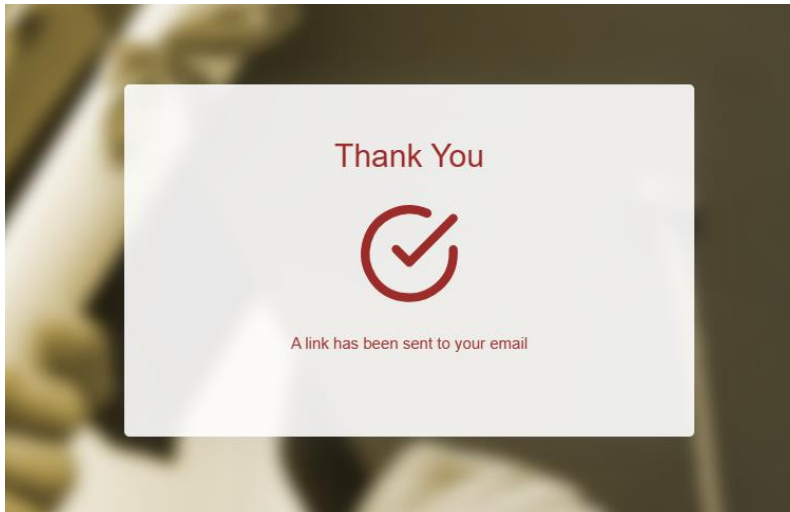
- b. If the link was used before, you will then be presented with the following screen.



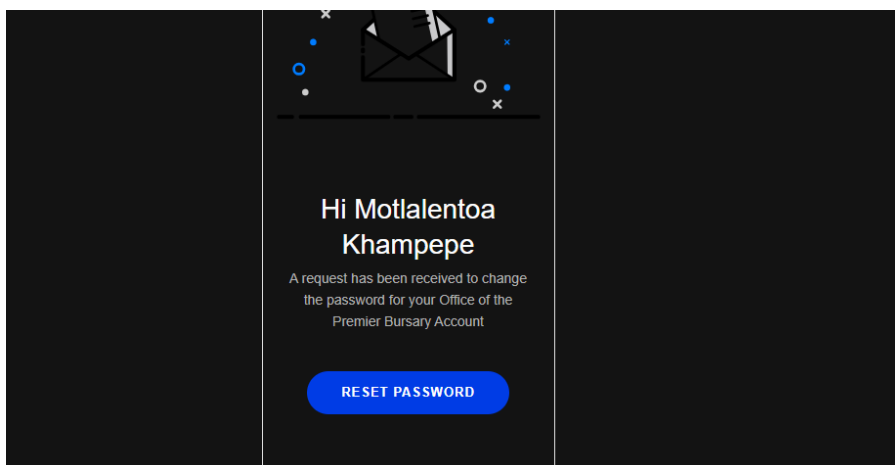
Password Reset

4. To reset the forgotten password, on the login page. Please click the “Forgot Password?” button to open the forgot password page. Enter the email address you registered with. You will then receive the email.

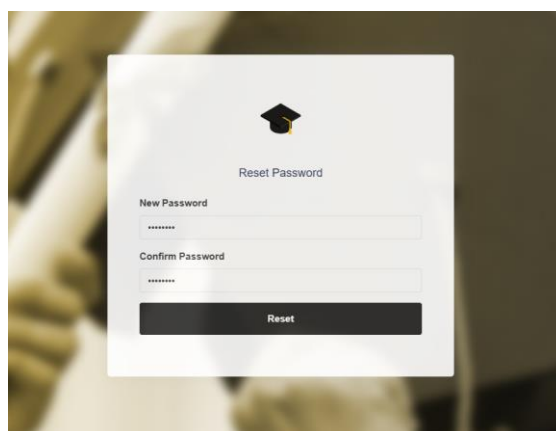




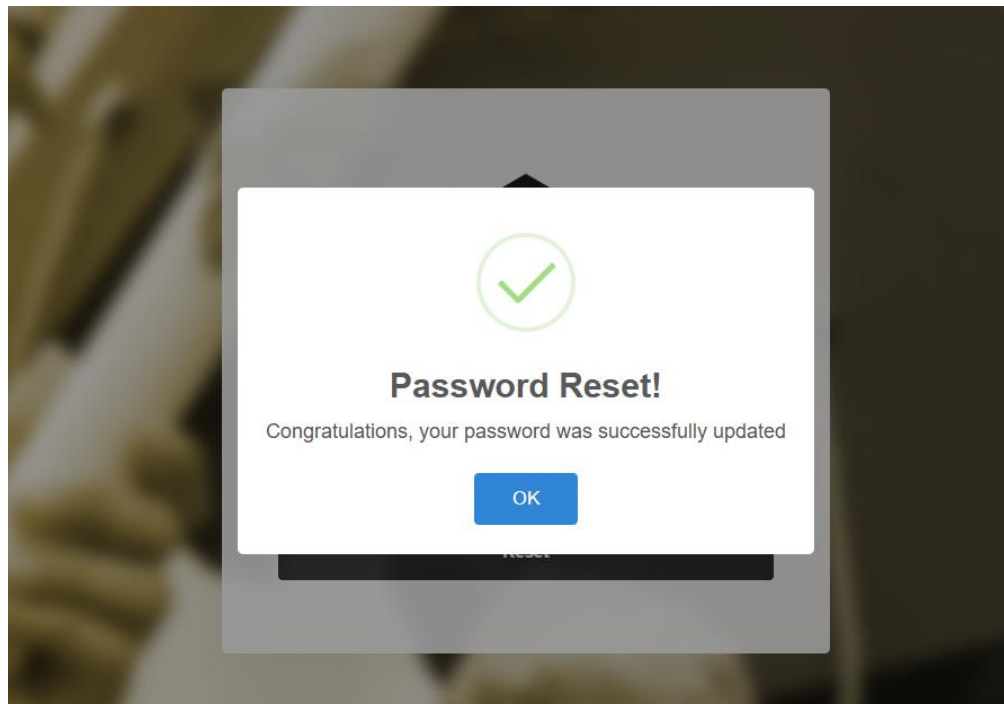
5. To complete the password, open your email and look for email from **FS Bursary Admin**, subjected **Password Reset**. At the bottom of the email, click on the “Reset Password” to reset the password.



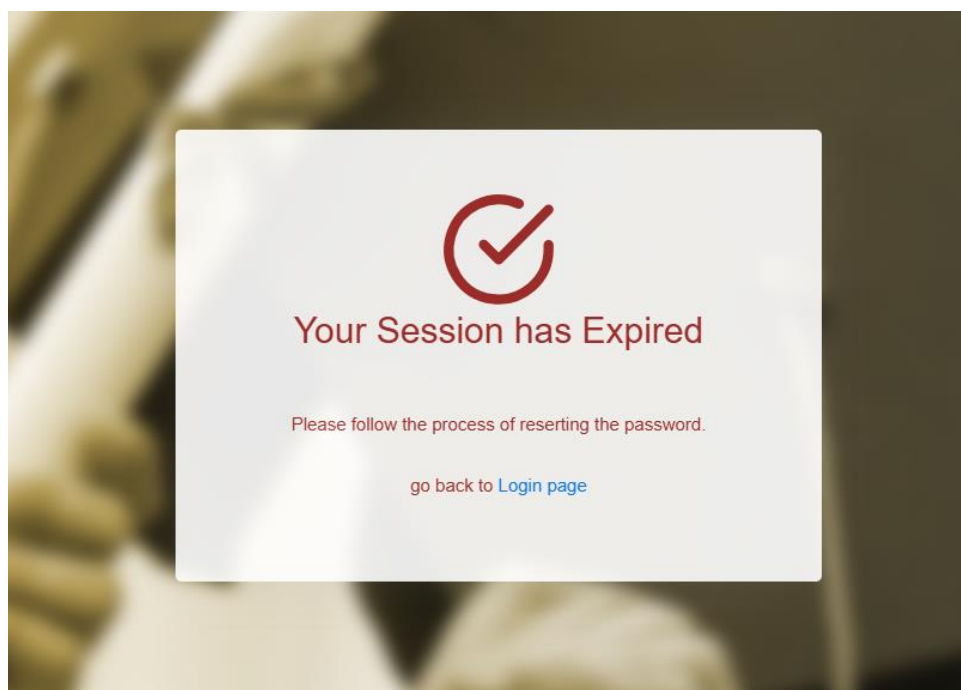
- a. Once the “Reset Password” clicked you will be presented with the following screen.



- b. The following screen should pop up when password reset is a success. And you will be redirected to the login page.



- c. If the link was used before, you will then be presented with the following screen.





Section B: Application Form

- After Login, the “Personal Info” page will be displayed. On the left there is a sidebar which contain “Application Form” and “View Application”. Inside “Application Form” there are 4 sections, namely, Personal info, Additional Info, Qualification Info and Document Upload. Fill-in all required details, check the declaration box and click submit to finish and move to the next section of the “Application Form”.

Bursary Application Form
FREE STATE PROVINCIAL GOVERNMENT - OFFICE OF THE PREMIER
All applicants are required to provide complete and accurate information when completing the bursary application. Any false, misleading, or incomplete information may result in the rejection of your application, disqualification from future opportunities, or disciplinary action. Please ensure that all details entered are correct and supported by relevant documentation where required.

Personal Info

ID* Date Of Birth* Gender* Title*

Surname* Names* Initials* Race* Marital Status*

Are you differently abled? * Nationality*

Residential Address*
1234 Main Street
Apartment, studio, or floor City
Postal Code Province
Location

Postal Address
1234 Main Street
Apartment, studio, or floor City
Postal Code Province
Location

☐ Postal address same as residential address

Contact No* Telephone Number during office hours**

Declaration*
☐ We/I realize that this application is for a bursary and not a loan, and declare that the above particulars are complete and correct and that the applicant intends making his services available to the OFS Provincial Administration upon obtaining the qualification in question in terms of the bursary undertaking which is to be entered into. This bursary must be utilized in the year which it was granted and cannot be transferred to the follow year. No outstanding balances from previous academic years can be paid.

* Required fields

Submit

- Additional Info, fill-in all required details, check the declaration box and click submit to finish and move to the next section of the “Application Form”.

Bursary Application Form
FREE STATE PROVINCIAL GOVERNMENT - OFFICE OF THE PREMIER
All applicants are required to provide complete and accurate information when completing the bursary application. Any false, misleading, or incomplete information may result in the rejection of your application, disqualification from future opportunities, or disciplinary action. Please ensure that all details entered are correct and supported by relevant documentation where required.

Additional Info

Are/were you a recipient of a bursary from any government department or private company? *

Number of **other children** in the household in addition to the applicant Annual income of **both parents/guardian** Annual income of Spouse (if married) Parents's work for Free State Provincial Government? *

Declaration*
☐ We/I realize that this application is for a bursary and not a loan, and declare that the above particulars are complete and correct and that the applicant intends making his services available to the OFS Provincial Administration upon obtaining the qualification in question in terms of the bursary undertaking which is to be entered into. This bursary must be utilized in the year which it was granted and cannot be transferred to the follow year. No outstanding balances from previous academic years can be paid.

* Required fields

Submit



Bursary Application system – SOP

3. Qualification Info, fill in all required details, check the declaration box and click submit to finish and move to the next section of the “Application Form”.

The screenshot shows the 'Bursary Application Form' for the 'FREE STATE PROVINCIAL GOVERNMENT - OFFICE OF THE PREMIER'. The left sidebar contains a 'MAIN MENU' with options: 'Application Form' (selected), 'Personal Info', 'Additional Info', 'Qualification Info', 'Document Upload', 'View Application', and 'User Manual'. The main content area is titled 'Bursary Application Form' and includes a disclaimer. The 'Qualification Info' section contains the following fields:

- School qualifications:**
 - Matriculation year: * (Text input: YYYY)
 - District of school: * (Dropdown menu: Select District)
 - School Town/City: * (Text input)
 - Name of school: * (Text input)
 - M-score points of Grade 12 June / Final exam (Life Orientation [4] = 1 point): * (Text input)
- University and other post school training:**
 - Do you have any post school qualification? (Dropdown menu: -- please select --)
- Particulars of Intended qualification:**
 - Registration/Student Number (Text input)
 - Name of the Registered Higher Education Institution you intend/currently studying: * (Text input: University of the Free State)
 - Full name of the study field you intend registering/currently registered for: * (Text input: B.com Accounting)
 - Major subject 1: * (Text input: Accounting 101)
 - Need the bursary for how many years?: * (Text input: 2)
 - Academic year of Course in 2027: * (Dropdown menu: --Select--)
 - When are you expected to complete this qualification? (Text input: 2026)

4. Document Upload, all compulsory documents must be uploaded and supporting documents you can come back later to upload them, but you have until the closing date of the applications.

The screenshot shows the 'Bursary Application Form' for the 'FREE STATE PROVINCIAL GOVERNMENT - OFFICE OF THE PREMIER'. The left sidebar is the same as the previous screenshot. The main content area is titled 'Bursary Application Form' and includes a disclaimer. The 'Documents Upload' section is titled 'Compulsory Document Upload' and contains the following fields:

- ID Certified: * (Text input: Choose File | No file chosen)
- Matric Certificate Certified: * (Text input: Choose File | No file chosen)
- Proof of Address: * (Text input: Choose File | No file chosen)
- Proof of Application/Acceptance Letter/Current Studies: * (Text input: Choose File | No file chosen)
- Proof of Household Income: * (Text input: Choose File | No file chosen)

To upload a supporting document, click on the “add Document”, select the document type and choose the file you wish to upload. Once you click the “Submit” button, the file will appear under supporting documents.



Supporting Document Upload

Please note that these documents are important for evaluation and recommendation.

+ Add Document

Search:

DOCUMENT TYPE	DOCUMENT	FILE NAME
No data available in table		

Showing 0 to 0 of 0 entries

Previous Next

Declaration *

☐ We'll realize that this application is for a bursary and not a loan, and declare that the above particulars are complete and correct and that the applicant intends making his services available to the OFS Provincial Administration upon obtaining the qualification in question in terms of the bursary undertaking which is to be entered into. This bursary must be utilized in the year which it was granted and cannot be transferred to the follow year. No outstanding balances from previous academic years can be paid.

* Required fields

Submit

5. Once the “Application Form” is complete “My Application” page under “View Application” will be displayed with your application information.

My Applications

Show 10 entries

Search:

SURNAME	NAMES	CONTACT NO	APPLICATION DATE	STATUS	ACTIONS
[REDACTED]	[REDACTED]	[REDACTED]	2026-08-21 14:16:16	Pending	

Showing 1 to 1 of 1 entries

Previous 1 Next

6. Once a section is complete a checkbox with a tick will be displayed next to the section name.

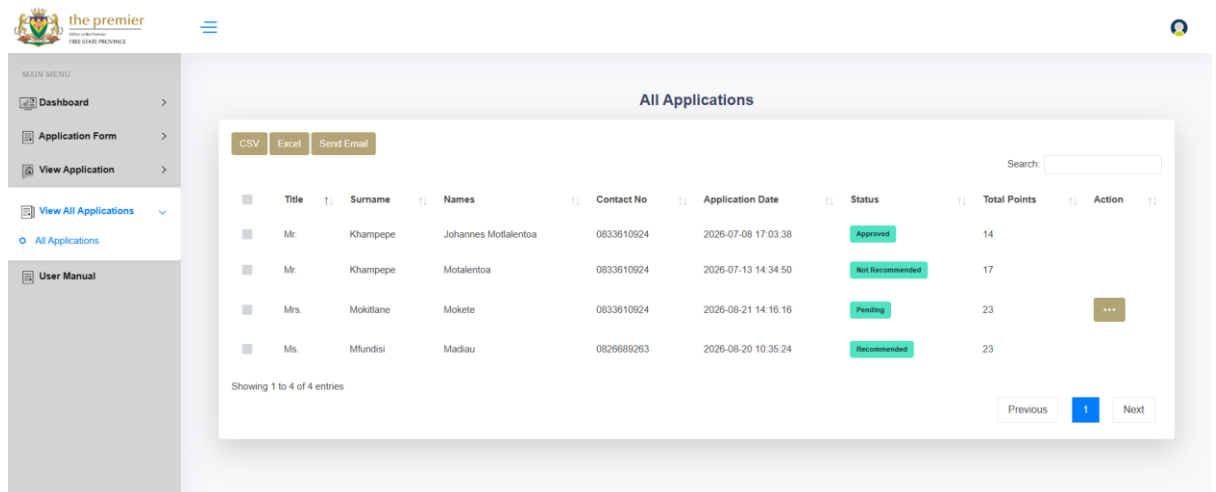
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MAIN MENU

- Application Form** ✓
- Personal Info ✓
- Additional Info ✓
- Qualification Info ✓
- Document Upload ✓

Section C: Bursary Office Checking applications (Recommendation/Decline)

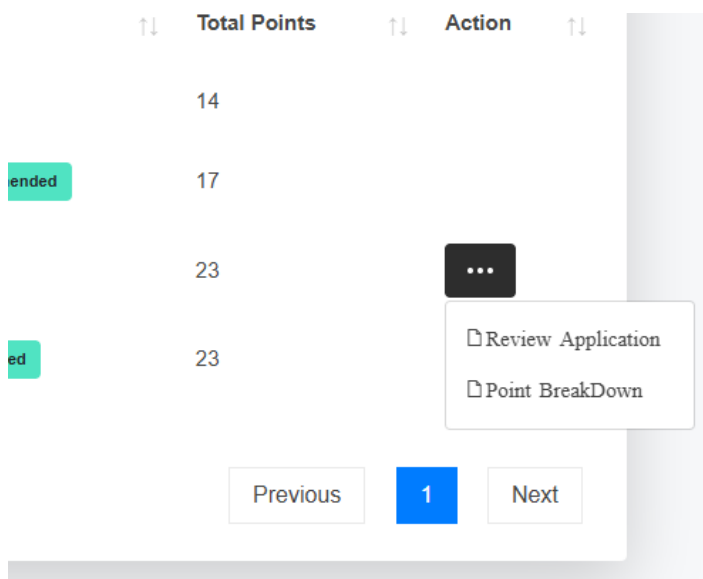
1. After Login, the “Personal Info” page will be displayed. On the left there is a sidebar, click “View All Applications” and then click All Applications. All applications will be displayed, initial the status will be pending and only pending application can be reviewed by bursary officer.



Title	Surname	Names	Contact No	Application Date	Status	Total Points	Action
Mr.	Khampepe	Johannes Motalentoa	0833610924	2026-07-08 17:03:38	Approved	14	
Mr.	Khampepe	Motalentoa	0833610924	2026-07-13 14:34:50	Not Recommended	17	
Mrs.	Mokilane	Mokete	0833610924	2026-08-21 14:16:16	Pending	23	...
Ms.	Mlundi	Madiu	0826689263	2026-08-20 10:35:24	Recommended	23	

Showing 1 to 4 of 4 entries

Previous 1 Next



Total Points	Action
14	
17	
23	...
23	- Review Application - Point BreakDown

Previous 1 Next

2. Click on the button under action and then click “Point Breakdown” for points summary of the applicant or “Review Application” for application review.



SELECTION CRITERIA	POINTS
Gender	2
Disability	1
Free State resident	1
Distict	2
Household earnings	2
Number of other children in the household in addition to the applicant	2
Race	4
First Qualification	2
First bursary of the candidate	2
Course selected advertised in the circular	0
Results of June Grade 12 exam	5
Recommended by Bursary Officer	
TOTAL POINT	23

Close

- Review Application, view all the applicant's information from different sections. Click the checkbox to confirm and enter comments/remarks, then click either Decline/Support.

PERSONAL INFO ADDITIONAL INFO QUALIFICATION DOCUMENTS REVIEW

Personal Info

ID* Date Of Birth* Gender* Title*

PERSONAL INFO ADDITIONAL INFO QUALIFICATION DOCUMENTS REVIEW

Additional Info

PERSONAL INFO ADDITIONAL INFO QUALIFICATION DOCUMENTS REVIEW

School qualifications:

Matriculation year: * District of school* School Town/City*



PERSONAL INFO ADDITIONAL INFO QUALIFICATION **DOCUMENTS** REVIEW

DOCUMENT TYPE DOCUMENT FILE NAME

PERSONAL INFO ADDITIONAL INFO QUALIFICATION **DOCUMENTS** **REVIEW**

Thank you for your time

☐ We'll realize that this application is for a bursary and not a loan, and declare that the above particulars are complete and correct and that the applicant intends making his services available to the OFS Provincial Administration upon obtaining the qualification in question in terms of the bursary undertaking which is to be entered into. This bursary must be utilized in the year which it was granted and cannot be transferred to the follow year. No outstanding balances from previous academic years can be paid.

Comment/Remarks

4. Once clicked, a success confirmation will appear, click OK. Then All Applications page will appear, and the status of the applicant will have changed.

PERSONAL INFO ADDITIONAL INFO QUALIFICATION DOCUMENTS **REVIEW**

☒ We'll realize that this application is for a bursary and not a loan, and declare that the above particulars are complete and correct and that the applicant intends making his services available to the OFS Provincial Administration upon obtaining the qualification in question in terms of the bursary undertaking which is to be entered into. This bursary must be utilized in the year which it was granted and cannot be transferred to the follow year. No outstanding balances from previous academic years can be paid.

Comment/Remarks

checked. Documents are in order

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MAIN MENU

- Dashboard
- Application Form
- View Application
- View All Applications**
 - All Applications
- User Manual

All Applications

CSV Excel Send Email

Search:

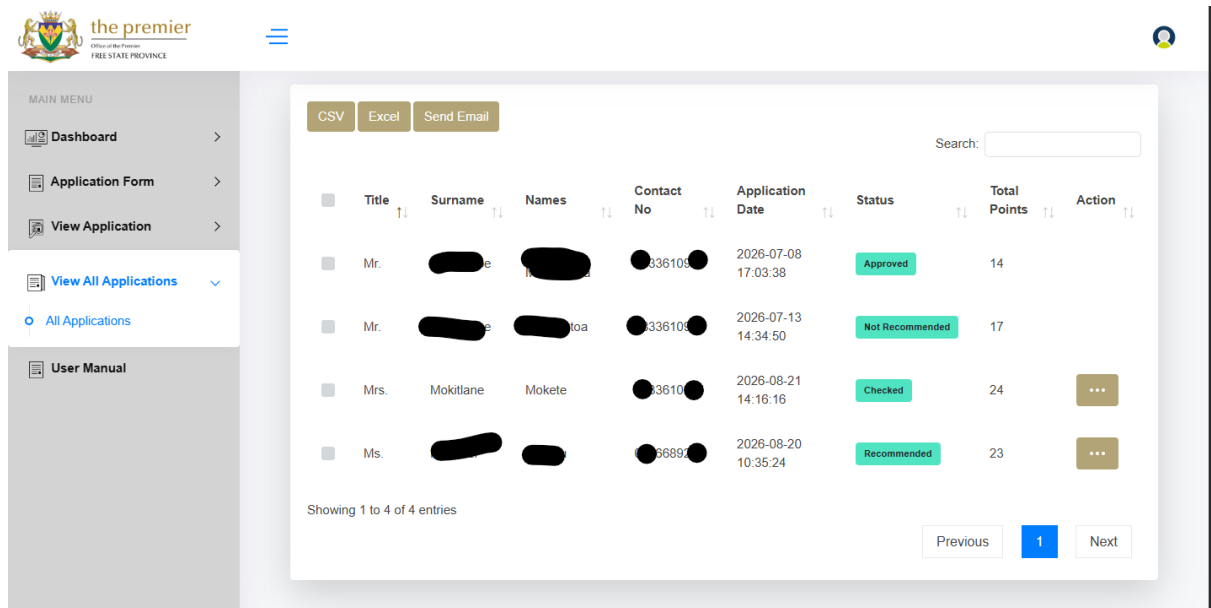
	Title	Surname	Names	Contact No	Application Date	Status	Total Points	Action
☐	Mr.	[REDACTED]	[REDACTED]	[REDACTED] 24	2026-07-08 17:03:38	Approved	14	
☐	Mr.	[REDACTED]	[REDACTED]	[REDACTED] 0624	2026-07-13 14:34:50	Not Recommended	17	
☐	Mrs.	Mokilane	Mokete	[REDACTED] 0624	2026-08-21 14:16:16	Checked	24	
☐	Ms.	[REDACTED]	[REDACTED]	[REDACTED] 0624	2026-08-20 10:35:24	Recommended	23	

Showing 1 to 4 of 4 entries

Previous **1** Next

Section D: Supervisor application verification (Recommendation/Decline)

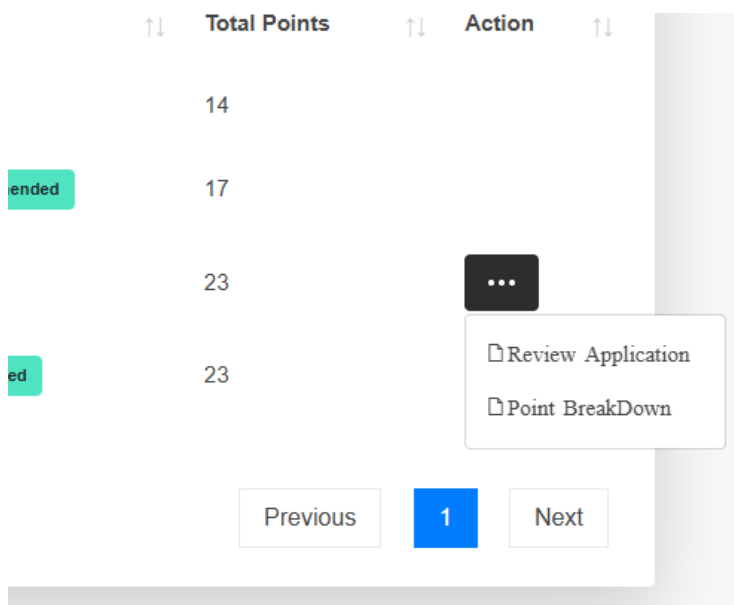
- After Login, the “Personal Info” page will be displayed. On the left there is a sidebar which contain “Dashboard”, “Application Form”, “View Application” and View All Applications. Click “View All Applications” and then click All Applications. All applications will be displayed and only “Checked”/“Recommended” application can be reviewed by supervisor. Click on the button under action and then click “Review Application”.



Title	Surname	Names	Contact No	Application Date	Status	Total Points	Action
Mr.	[REDACTED]	[REDACTED]	336109	2026-07-08 17:03:38	Approved	14	[REDACTED]
Mr.	[REDACTED]	[REDACTED]	336109	2026-07-13 14:34:50	Not Recommended	17	[REDACTED]
Mrs.	Mokitlane	Mokete	33610	2026-08-21 14:16:16	Checked	24	[REDACTED]
Ms.	[REDACTED]	[REDACTED]	6689	2026-08-20 10:35:24	Recommended	23	[REDACTED]

Showing 1 to 4 of 4 entries

Previous 1 Next



Total Points	Action
14	[REDACTED]
17	[REDACTED]
23	[REDACTED]
23	[REDACTED]

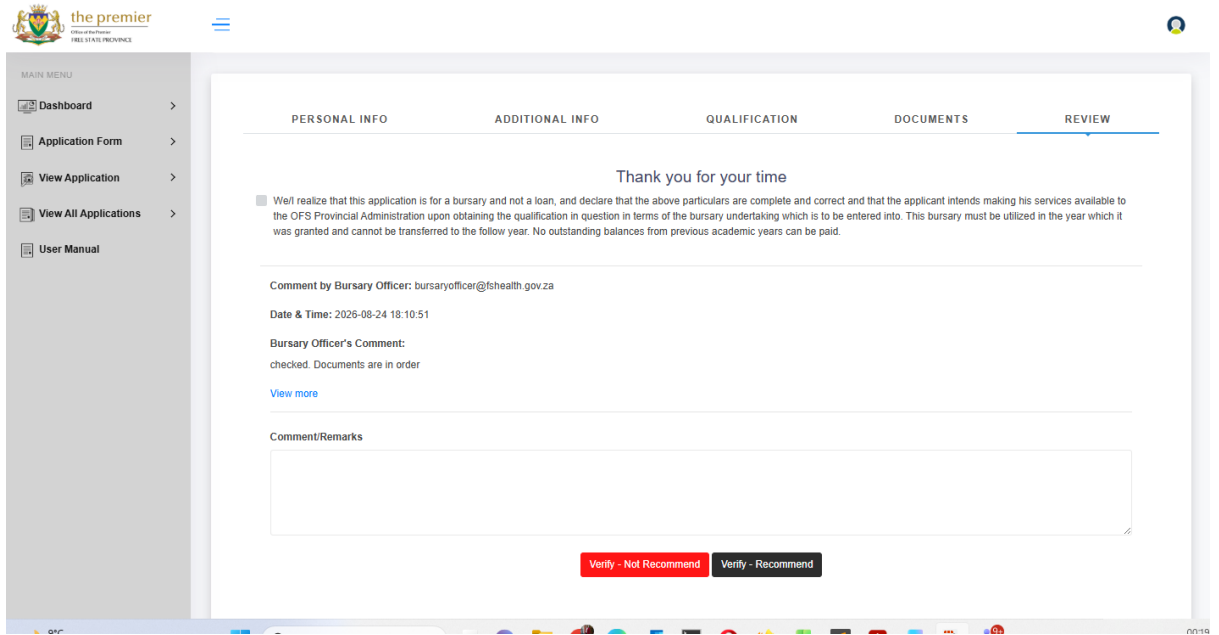
Previous 1 Next

- Click on the button under action and then click “Point Breakdown” for points summary of the applicant or “Review Application” for application review.

3. Review Application, view all the applicant's information from different sections. Click the checkbox to confirm and enter comments/remarks, then click either Decline/Recommend.

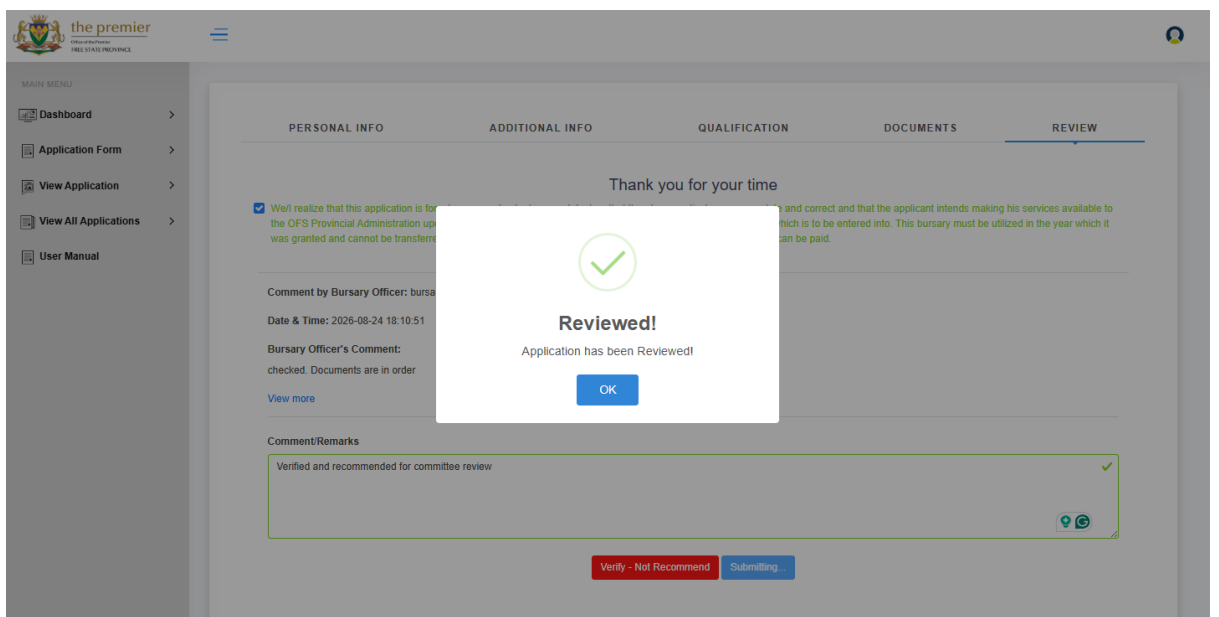
www.fs.gov.za

Bursary Application system – SOP



The screenshot shows the 'the premier' logo and a sidebar menu with options: Dashboard, Application Form, View Application, View All Applications, and User Manual. The main content area is titled 'PERSONAL INFO', 'ADDITIONAL INFO', 'QUALIFICATION', 'DOCUMENTS', and 'REVIEW'. The 'REVIEW' tab is active, displaying a 'Thank you for your time' message and a declaration checkbox. Below this, a comment by the Bursary Officer is shown, along with a date and time stamp. A 'View more' link is present. At the bottom, there are two buttons: 'Verify - Not Recommend' and 'Verify - Recommend'.

- Once clicked, a success confirmation will appear, click OK. Then All Applications page will appear, and the status of the applicant will have changed.



This screenshot shows the same interface as the previous one, but with a success confirmation dialog box overlaid. The dialog box contains a green checkmark icon, the text 'Reviewed!', and 'Application has been Reviewed!'. There is an 'OK' button. The background content is dimmed, but the 'REVIEW' tab is still visible. The 'Verify - Not Recommend' button is now disabled, and a 'Submitting...' button is visible.



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MAIN MENU

- Dashboard >
- Application Form >
- View Application >
- View All Applications** >
 - All Applications
- User Manual

All Applications

CSV Excel Send Email

Search:

	Title	Surname	Names	Contact No	Application Date	Status	Total Points	Action
☐	Mr.	[REDACTED]	[REDACTED]	3610	2026-07-08 17:03:38	Approved	14	
☐	Mr.	[REDACTED]	[REDACTED]	3610	2026-07-13 14:34:50	Not Recommended	17	
☐	Mrs.	Moketane	Mokete	3610	2026-08-21 14:16:16	Verified	24	...
☐	Ms.	[REDACTED]	[REDACTED]	6689	2026-08-20 10:35:24	Recommended	23	

Showing 1 to 4 of 4 entries

Previous 1 Next

Section E: PBT Committee Recommendation/Decline

- After Login, the “Personal Info” page will be displayed. On the left there is a sidebar which contain “Dashboard”, “Application Form”, “View Application” and View All Applications. Click “View All Applications” and then click All Applications. All applications will be displayed and only “Verified” applications can be reviewed by PBT Committee. Click on the button under action and then click “Review Application”.

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MAIN MENU

- Dashboard >
- Application Form >
- View Application >
- View All Applications** >
 - All Applications
- User Manual

All Applications

CSV Excel Send Email

Search:

	Title	Surname	Names	Contact No	Application Date	Status	Total Points	Action
☐	Mr.	[REDACTED]	[REDACTED]	3610	2026-07-08 17:03:38	Approved	14	
☐	Mr.	[REDACTED]	[REDACTED]	3610	2026-07-13 14:34:50	Not Recommended	17	
☐	Mrs.	Moketane	Mokete	3610	2026-08-21 14:16:16	Verified	24	...
☐	Ms.	[REDACTED]	[REDACTED]	6689	2026-08-20 10:35:24	Recommended	23	

Showing 1 to 4 of 4 entries

Previous 1 Next

↑↓	Total Points	↑↓	Action	↑↓
	14			
ended	17			
	23		...	
ed	23		☐ Review Application ☐ Point BreakDown	
Previous 1 Next				

- Click on the button under action and then click “Point Breakdown” for points summary of the applicant or “Review Application” for application review.

SELECTION CRITERIA	POINTS
Gender	2
Disability	1
Free State resident	1
Distict	2
Household earnings	2
Number of other children in the household in addition to the applicant	2
Race	4
First Qualification	2
First bursary of the candidate	2
Course selected advertised in the circular	0
Results of June Grade 12 exam	5
Recommended by Bursary Officer	
TOTAL POINT	23

Close

- Review Application, view all the applicant’s information from different sections. Click the checkbox to confirm and enter comments/remarks, then click either decline/Recommend.



PERSONAL INFO ADDITIONAL INFO QUALIFICATION DOCUMENTS REVIEW

Personal Info
ID* Date Of Birth* Gender* Title*

PERSONAL INFO ADDITIONAL INFO QUALIFICATION DOCUMENTS REVIEW

Additional Info

PERSONAL INFO ADDITIONAL INFO QUALIFICATION DOCUMENTS REVIEW

School qualifications:
Matriculation year: * District Of school* School Town/City*

PERSONAL INFO ADDITIONAL INFO QUALIFICATION DOCUMENTS REVIEW

DOCUMENT TYPE DOCUMENT FILE NAME

the premier
Department of Health
FREE STATE PROVINCE

MAIN MENU
Dashboard >
Application Form >
View Application >
View All Applications >
User Manual

PERSONAL INFO ADDITIONAL INFO QUALIFICATION DOCUMENTS REVIEW

Thank you for your time

☐ We'll realize that this application is for a bursary and not a loan, and declare that the above particulars are complete and correct and that the applicant intends making his services available to the OFS Provincial Administration upon obtaining the qualification in question in terms of the bursary undertaking which is to be entered into. This bursary must be utilized in the year which it was granted and cannot be transferred to the follow year. No outstanding balances from previous academic years can be paid.

Comment by Bursary Officer: bursaryofficer@fshealth.gov.za
Date & Time: 2026-08-24 18:10:51
Bursary Officer's Comment:
checked. Documents are in order
[View more](#)

Comment by Supervisor: diedere@fshealth.gov.za
Date & Time: 2026-08-25 00:20:05
Supervisor's Comment:
Verified and recommended for committee review
[View more](#)

Comment/Remarks

4. Once clicked, a success confirmation will appear, click OK. Then All Applications page will appear, and the status of the applicant will have changed

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Department of Health
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MAIN MENU
Dashboard >
Application Form >
View Application >
View All Applications >
User Manual

Bursary Officer's Comment:
checked. Documents are in order
[View more](#)

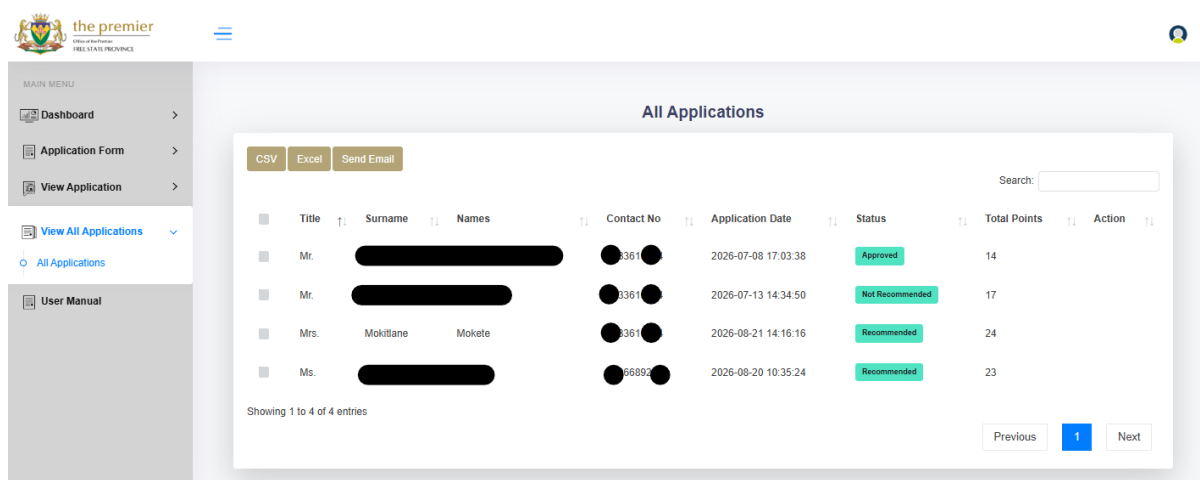
Comment by Supervisor: diedere@fshealth.gov.za
Date & Time: 2026-08-25 00:20:05
Supervisor's Comment:
Verified and recommended for committee review
[View more](#)

Comment/Remarks
Recommended by the bursary committee

Reviewed!
Application has been Reviewed!

OK

Not Recommend Submitting...



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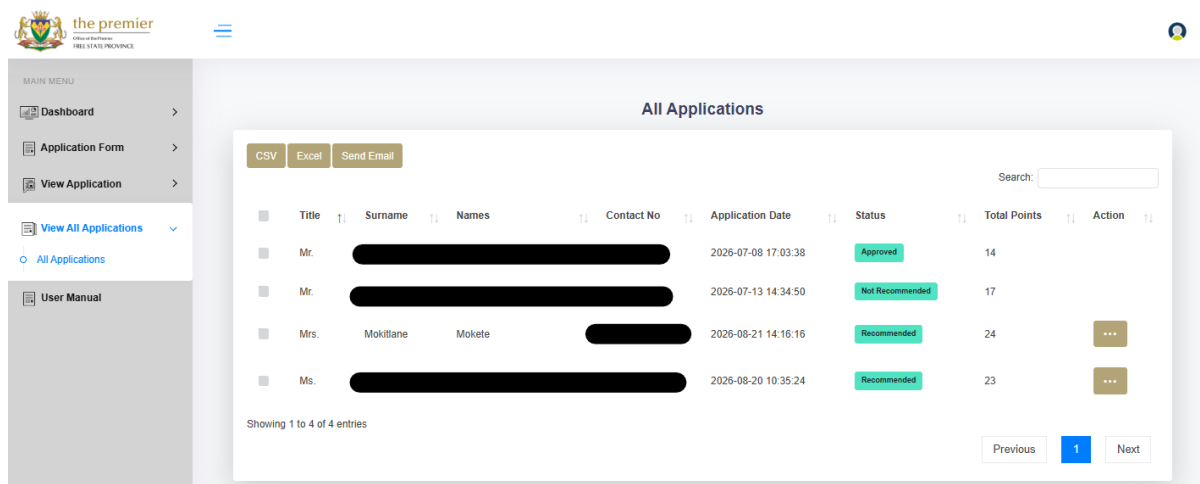
	Title	Surname	Names	Contact No	Application Date	Status	Total Points	Action
☐	Mr.			3361	2026-07-08 17:03:38	Approved	14	
☐	Mr.			3361	2026-07-13 14:34:50	Not Recommended	17	
☐	Mrs.	Mokillane	Mokete	3361	2026-08-21 14:16:16	Recommended	24	
☐	Ms.			56892	2026-08-20 10:35:24	Recommended	23	

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Section F: Supervisor bursary approval

1. After log in the “Personal Info” page will be displayed. On the left there is a sidebar which contain “Dashboard”, “Application Form”, “View Application” and View All Applications. Click “View All Applications” and then click All Applications. All applications will be displayed and only “Recommended” application can be reviewed by the supervisor.



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☐	Ms.				2026-08-20 10:35:24	Recommended	23	...

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Bursary Application system – SOP

	↑↓ Total Points	↑↓ Action	↑↓
	14		
ended	17		
	23	...	
ed	23	☐ Review Application ☐ Point BreakDown	
Previous 1 Next			

- Click on the button under action and then click “Point Breakdown” for points summary of the applicant or “Review Application” for application review.

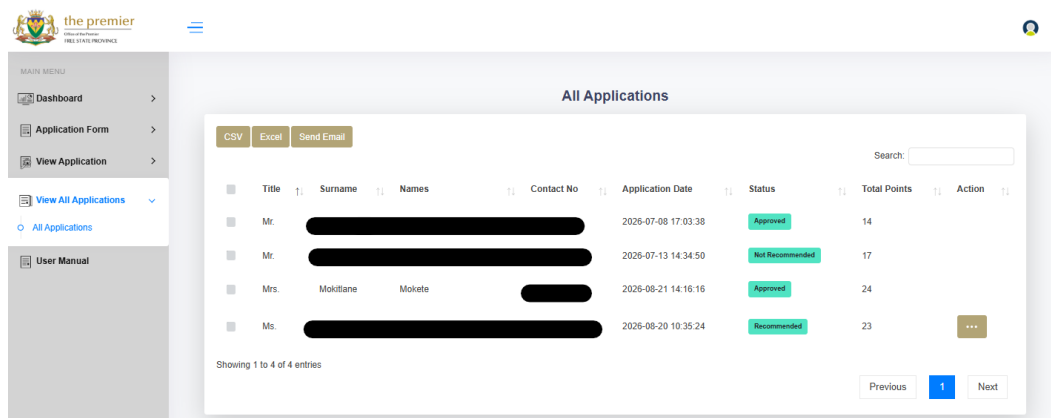
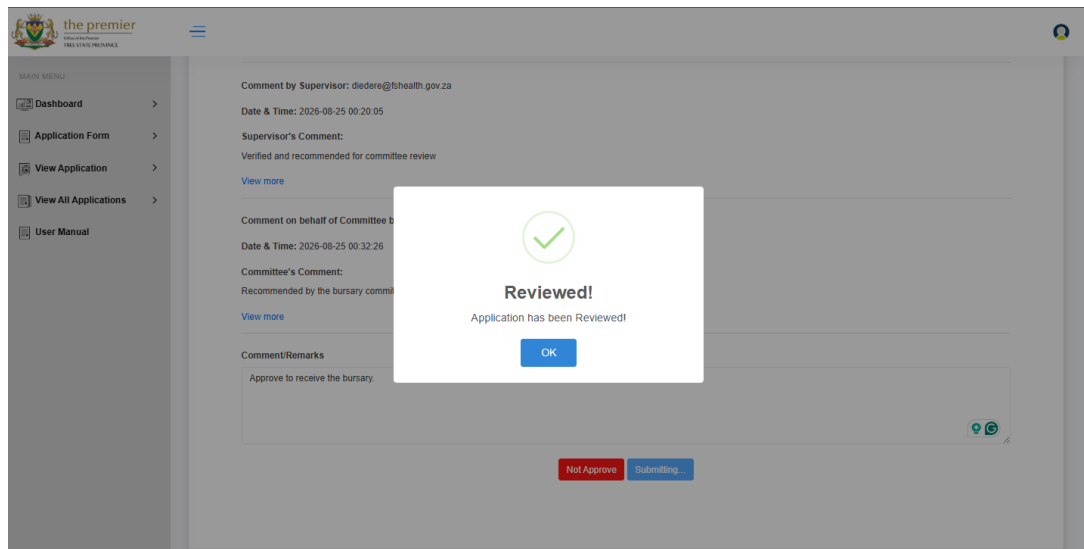
SELECTION CRITERIA	POINTS
Gender	2
Disability	1
Free State resident	1
Distict	2
Household earnings	2
Number of other children in the household in addition to the applicant	2
Race	4
First Qualification	2
First bursary of the candidate	2
Course selected advertised in the circular	0
Results of June Grade 12 exam	5
Recommended by Bursary Officer	
TOTAL POINT	23
Close	

- Review Application, view all the applicant’s information from different sections. Click the checkbox to confirm and enter comments/remarks, then click either Approved/Not Approved.



PERSONAL INFO	ADDITIONAL INFO	QUALIFICATION	DOCUMENTS	REVIEW																					
Personal Info ID*	Date Of Birth *		Gender *	Title *																					
PERSONAL INFO	ADDITIONAL INFO	QUALIFICATION	DOCUMENTS	REVIEW																					
Additional Info																									
PERSONAL INFO	ADDITIONAL INFO	QUALIFICATION	DOCUMENTS	REVIEW																					
School qualifications:																									
Matriculation year: *	District of school *		School Town/City *																						
PERSONAL INFO	ADDITIONAL INFO	QUALIFICATION	DOCUMENTS	REVIEW																					
<table border="1"> <thead> <tr> <th>DOCUMENT TYPE</th> <th>DOCUMENT</th> <th>FILE NAME</th> </tr> </thead> <tbody> <tr> <td colspan="3"> the premier Office of the Premier FREE STATE PROVINCE </td> </tr> <tr> <td colspan="3"> Well realize that this application is for a bursary and not a loan, and declare that the above particulars are complete and correct and that the applicant intends making his services available to the OFS Provincial Administration upon obtaining the qualification in question in terms of the bursary undertaking which is to be entered into. This bursary must be utilized in the year which it was granted and cannot be transferred to the follow year. No outstanding balances from previous academic years can be paid. </td> </tr> <tr> <td colspan="3"> Comment by Bursary Officer: bursaryofficer@fshealth.gov.za Date & Time: 2026-08-24 18:10:51 Bursary Officer's Comment: checked. Documents are in order View more </td> </tr> <tr> <td colspan="3"> Comment by Supervisor: diedere@fshealth.gov.za Date & Time: 2026-08-25 00:20:05 Supervisor's Comment: Verified and recommended for committee review View more </td> </tr> <tr> <td colspan="3"> Comment on behalf of Committee by: khampepejm@fshealth.gov.za Date & Time: 2026-08-25 00:32:26 Committee's Comment: Recommended by the bursary committee View more </td> </tr> <tr> <td colspan="3"> Comment/Remarks </td> </tr> </tbody> </table>					DOCUMENT TYPE	DOCUMENT	FILE NAME	the premier Office of the Premier FREE STATE PROVINCE			Well realize that this application is for a bursary and not a loan, and declare that the above particulars are complete and correct and that the applicant intends making his services available to the OFS Provincial Administration upon obtaining the qualification in question in terms of the bursary undertaking which is to be entered into. This bursary must be utilized in the year which it was granted and cannot be transferred to the follow year. No outstanding balances from previous academic years can be paid.			Comment by Bursary Officer: bursaryofficer@fshealth.gov.za Date & Time: 2026-08-24 18:10:51 Bursary Officer's Comment: checked. Documents are in order View more			Comment by Supervisor: diedere@fshealth.gov.za Date & Time: 2026-08-25 00:20:05 Supervisor's Comment: Verified and recommended for committee review View more			Comment on behalf of Committee by: khampepejm@fshealth.gov.za Date & Time: 2026-08-25 00:32:26 Committee's Comment: Recommended by the bursary committee View more			Comment/Remarks		
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Comment/Remarks																									

- Once clicked, a success confirmation will appear, click OK. Then All Applications page will appear, and the status of the applicant will have changed



Section G: Communication and Notifications (Sending email to applicants)

1. After log in the “Personal Info” page will be displayed. On the left there is a sidebar which contain “Dashboard”, “Application Form”, “View Application” and View All Applications. Click “View All Applications” and then click All Applications. All applications will be displayed. At the top of the applicant list there is a “Send Email” button.

NB: By clicking on “Send Email”, then clicking “Yes, Send it”, all applicants will receive notification. All applicants whom their status is “Approved” they will receive a successful email and others will receive the unsuccessful email.

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☐	Ms.				2026-08-20 10:35:24	Recommended	23	...

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Do you want to send the email?

Yes, Send it! Cancel

2.

Thank you.